

California Local HSIP Advisory Committee

Meeting Minutes
Wednesday, May 6, 2015
1:00 pm – 4:00 pm

California State University, Sacramento (CSUS)
Napa Hall Room 2001
3000 State University Drive
Sacramento, CA 95819

Attendees, Local HSIP Advisory Committee: Adriann Cardoso, Steven Castleberry, Jana Cervantes, Renee Devere-Okie, Bob Goralka, Stephanie Holloway, John Hoole, TomMattson, Andrew Maximous, RossMcKeown, Robert Peterson, CarrieSchindler, GarinSchneider (on phone), RickTippett (on phone, arrived 3:40), Greg Tom

Local HSIP Advisors and Support: Michelle Gianini, Susan Herman, Bill Huang, Ken Kochevar, Ursula Stuter

Time	Topic	Lead(s)
1:00 pm	Welcome and introductions	John Hoole
1:15 pm	<p>The HSIP Cycle 7 Rollout began April 27, with the following features:</p> <ul style="list-style-type: none">• Minimum Funding per HSIP Project (\$100,000)• Maximum Funding per HSIP Project (\$10 M)• Maximum Funding per Local Agency (\$10 M)• Fund Complete Project with HSIP dollars• Pursue 100% Federally Eligible Safety Countermeasures <p>July 31, 2015 is the due date to receive HSIP Cycle applications. Agencies with approved projects will have six months after FTIP approval date to authorize PE.</p> <p>May 21, 2015 webinar will cover HSIP Cycle 7 rollout, application process, 100% federally eligible safety countermeasures, TIMS B/C Tool and other topics relevant to Cycle 7.</p>	John Hoole
1:25 pm	<p>Reviewed <i>100% Federally Eligible Safety Countermeasures</i></p> <p>Agencies applying for Cycle 7 are encouraged to combine locations and countermeasures into a single project application to get up to the \$100,000 minimum. Examples: install guardrails at 10 different locations; use up to 3 different countermeasures that show a clear link to crash reduction at a single intersection or single roadway location.</p>	Robert Peterson

1:35 pm	<p>Presented <i>Average Cost Update</i> Power Point</p> <ul style="list-style-type: none"> • $(\text{Fatal cost} + (\text{I/F}) * (\text{Severe injury costs})) / 1 + (\text{I/F})$ • This calculation is a simpler hybrid of previous plan, developed in consultation with SafeTREC, UC Berkeley 	Robert Peterson
2:00pm	<p>Update on Systemic Safety Analysis Report (SSAR) Program Presented <i>SSAR Program Fact Sheet</i> with definition and three options for administration of the SSAR Program</p> <ul style="list-style-type: none"> • SSAR implementation will begin after Cycle 7 but in time for agencies to include the results of SSARs in their application for future HSIP Cycles. • Once finalized, committee members will send out SSAR guidelines to RTPA groups • A webinar will be offered to present SSAR <p>Next meeting will include completed guidelines for SSAR implementation and timelines for rollout, and a 1-page funds request to be approved</p>	John Hoole
3:10 pm	<p>Local HSIP Project Delivery</p> <ul style="list-style-type: none"> • Penalty for Prolonged Delivery Dates (Past and Future Cycles) • HSIP Cycle 6 - Toll Credit Incentive • HSIP Cycles 0 through 3 – Second Chance <p>A Local HSIP project delivery letter went out in March. Construction authorizations are due September 30, 2015 for Cycles 0-2 and December 31, 2015 for Cycle 3.</p> <ul style="list-style-type: none"> • Re-scoping is an option for Cycle 0-3 projects. Re-scoped projects will be given new delivery dates. • Cycle 4 deadline for Construction Authorization is March 31, 2016. Late projects will be deprogrammed. • All future cycles will be due 60 months (5 years) from HSIP cycle release date. • Reminder letter will be sent out for HSIP Cycle 4. 	John Hoole
3:25	<p>Roundtable</p> <p>For bicycle/pedestrian advocacy groups wanting a voice in Local HSIP, the advisory committee will:</p> <ul style="list-style-type: none"> • Consider inviting a public health representative and/or co-lead for Caltrans bike reps to make a presentation • Clarify how advocates can help agencies get HSIP funding 	John Hoole
4:00 pm	End of Meeting	
Next Meeting: Wednesday, July 22, 2015		

Future Agenda Topics

- Collect comments on SSAR funds request document and rollout schedule
- Target fatal and serious injuries locations
- Effective use of toll credits; incentives; and state funding
- Discuss SWITRS issue to gain input from this committee and the potential use of subgroups
- Modify deadlines with more consistency in delivery
- Liability reduction of collisions